Concordia
UNIVERSITY

BG-2005-2

CONCORDIA UNIVERSITY

MINUTES OF THE OPEN SESSION
OF THE MEETING OF THE BOARD OF GOVERNORS

Held on Thursday, March 17, 2005, immediately following the meeting of the Closed Session, in Room GM 407-1, SGW Campus

Present

Governors: Dr. Rama Bhat, Mr. Patrice Blais, Me Gerald C. Burke, Mr. Charles G. Cavell, *Vice-Chair*, Dr. Sally Cole, Mr. Howard Davidson, Me Rita de Santis, *Vice-Chair*, Mr. Brian Edwards, Mr. Brent Farrington, Ms. Suzanne Gouin, Mr. George Hanna, Mrs. Judith Kavanagh, Dr. William Knitter, Mr. Houman Kousha, Mr. Peter Kruyt, *Vice-Chair*, Dr. Lawrence Kryzanowski, Ms. Patricia Lavoie, Dr. Frederick Lowy, *President and Vice-Chancellor*, Mr. Tony Meti, Mr. Desmond O'Neill, Mr. John Parisella, Ms. Natalie Pomerleau, Mr. Richard Renaud, Dr. Rhona Richman Kenneally, Ms. Patricia Saputo, Mrs. Suzanne Sévigny, Dr. Patricia Thornton, Mrs. Mackie Vadacchino de Massy, Mrs. Lillian Vineberg, Mr. Jonathan Wener, Mr. Tyler Wordsworth

Non-voting Observers: Ms. Jean Freed, Mr. John Hall

Officers of the University: Ms. Kathy Assayag, Me Marcel Danis, Mr. Michael Di Grappa, Mr. Larry English, Dr. Martin Singer, Dr. Truong Vo-Van

Guests: Me Pierre Frégeau (Assistant Secretary-General and General Counsel), Mr. Garry Milton (Executive Director, President's Cabinet)

Absent

Governors: Mr. Alain Benedetti, *Chair*, Mr. Alexander Carpini, Hon. Baljit Singh Chadha, Ms. Christine Lengvari, Mr. Eric Molson, *Chancellor*, Mr. Alex G. Potter, Dr. Hani Shennib, Mr. Jacques St-Laurent, Mr. Ivan Velan

1. Call to Order

The Open Session was called to order at 8:20 a.m. by Mr. Kruyt, who was chairing the meeting in the absence of Mr. Benedetti.

1.1 Chair's remarks

Mr. Kruyt waived his remarks.

1.2 Approval of the Agenda

Upon motion duly moved and seconded (Blais, O'Neill), it was unanimously RESOLVED:

R-2005-2-4 THAT the Agenda be approved.

1.3 Approval of the Minutes of the Open Session of the previous meeting (January 13, 2005)

Upon motion duly moved and seconded (Vadacchino de Massy, Saputo), it was unanimously RESOLVED:

R-2005-2-5 THAT the Minutes of the Open Session of the previous regular meeting of the Board of Governors, held on January 13, 2005, be approved.

2. Business arising from the Minutes not included on the Agenda

There was no business arising from the Minutes.

3. Presentation regarding the reorganization of the Communications sector

Mr. Benedetti invited Mr. Parisella to make a presentation regarding the reorganization of the University's Communication unit. Mr. Parisella began by informing Governors that the overall objective was to improve on the delivery and consistency of the message. The review conducted by Jonathan Goldbloom had identified a need for a change in Concordia's approach to communications so that it become more strategic and more collaborative. In the course of his review, Mr. Goldbloom had interviewed several members of the senior administration.

Mr. Parisella said that he had embedded himself in the Communications unit and saw how it functioned. He agreed that there is a need for change while recognizing talents within the unit. He opined that the Communications unit had originally been created for an undergraduate university with a smaller population but that this structure no longer works in today's context. It is fundamental that it transform itself into a service center.

Mr. Parisella outlined the challenges facing the Communications unit. Namely, it must be proactive, plan ahead beyond the next year and follow the academic plan. It must be innovative to be visible and to enhance Concordia's reputation and unified in one purpose. Mr. Parisella continued by stating the objectives of visibility, recognition and reputation. As such, in developing its plan and its message Concordia should be performance driven and performance centric. It must aim to be the best, exert leadership in its specific areas of strength, and pride itself in the achievement of its faculty and its students. Mr. Parisella explained how the approach of integrated communications, service center and quick response will contribute to achieving the aforementioned objectives.

Mr. Parisella apprised the Board of the structural changes that will be implemented and reviewed the next steps, including developing the task description of new positions, assessing the budget, developing a preliminary plan for 2005/2006 and beginning the recruitment of the two Executive Directors.

Further to this presentation, a discussion ensued during which Governors commented on this initiative and Mr. Parisella responded to questions.

4. Ratification of an agreement with COPIBEC (Document BG-2005-2-D2)

Me Frégeau explained that all the other Quebec universities have ratified the agreement with COPIBEC, a corporation representing publishers and authors, establishing the fees payable with respect to the photocopying of works in university establishments. Me Frégeau responded to questions from Governors.

Upon motion duly moved and seconded (Lowy, Kavanagh), it was RESOLVED with one opposed and one abstention:

R-2005-2-6 *WHEREAS Concordia University recognizes the importance of respecting copyright and wishes to ensure that its operations are carried out in compliance with the provisions of the Copyright Act; and*

WHEREAS, on behalf of the Quebec universities, CREPUQ has negotiated and concluded with COPIBEC a renewal of a general licensing agreement to structure and facilitate the copying of published works for educational purposes;

BE IT RESOLVED:

THAT the Board of Governors ratify the aforesaid licensing agreement with COPIBEC, as fully set out in Document BG-2005-2-D2;

THAT the Assistant Secretary-General and General Counsel be mandated to take the necessary steps to ensure the full implementation of the said agreement within the University community.

5. Approval of a servitude (Document BG-2005-2-D3)

Upon motion duly moved and seconded (Wener, Sévigny), it was unanimously RESOLVED:

R-2005-2-7 *WHEREAS the University has received a request from the City of Montreal for a servitude to allow a pedestrian pathway for the general public from Sainte Catherine Street through the new Integrated Engineering and Computer Science and Visual Arts Complex and the Guy-Metro Building to the Guy-Concordia metro station;*

BE IT RESOLVED:

THAT Concordia University enter into a servitude of passage with the City of Montreal on parts of lots 1 066 157 and 1 066 158 of the Official Cadastre of Quebec, Registration Division of Montreal, in favor of lot 1 181 642 of the Official Cadastre of Quebec, Registration Division of Montreal allowing a pathway to grant access to the Guy-Concordia metro station during the operating hours of the University, the whole as more fully described in the Deed of Servitude drafted by Sandor Steinberg, Notary, set out in Document BG-2005-2-D3; and

THAT either the Assistant Secretary General and General Counsel or the Vice-President, Services is hereby authorized to sign and to execute for and on behalf of the University any documentation in relation to said servitude.

6. Approval of the profile for the ideal candidate for a Dean of Arts and Science (Document BG-2005-2-D4)

Dr. Singer explained that the draft profile had been forwarded for comments to the various constituencies as outlined in the search procedures and that he had incorporated some of the comments into the profile, further to which a revised profile was distributed to the members of the committee.

Mr. Blais opined that the profile should be approved much earlier in the process and suggested that this be considered during the next review of the search procedures.

Upon motion duly moved and seconded (de Santis, Vineberg), it was unanimously RESOLVED:

R-2005-2-8 *THAT, upon recommendation of the Advisory Search Committee for a Dean of Arts and Science, the Board of Governors approve the profile of the ideal candidate for a Dean of Arts and Science, as set out in Document BG-2005-2-D4.*

7. Approval of the profile for the ideal candidate for a Dean of Fine of Arts (Document BG-2005-2-D5)

Dr. Singer said that the comment regarding the profile for a Dean of Arts and Science applies to this profile.

In the third line of the third paragraph, Dr. Kenneally Richman noted an error in the name of the Department of Design Art, indicating that it should read Department of Design and Computation Arts.

Upon motion duly moved and seconded (Vineberg, Sévigny), it was unanimously RESOLVED:

R-2005-2-9 *THAT, upon recommendation of the Advisory Search Committee for a Dean of Fine Arts, the Board of Governors approve the profile of the ideal candidate for a Dean of Fine Arts, as set out in Document BG-2005-2-D5, as revised.*

8. Arts and Science Federation of Associations (ASFA) fee levy (Document BG-2005-2-D6)

Upon motion duly moved and seconded (Farrington, Blais), it was RESOLVED with one abstention:

R-2005-2-10 *WHEREAS during a referendum held in February 2005, undergraduate students in the Faculty of Arts and Science voted in favor of increasing the current ASFA fee levy from $0.60 per credit to $1.20 per credit;*

BE IT RESOLVED THAT the Board of Governors authorize the University to collect an Arts and Science Federation of Associations (ASFA) fee of $1.20 per credit from all undergraduate students in the Faculty of Arts and Science, beginning with registration for the Fall 2005 (2005/2) term in accordance with the University's billing, withdrawal and refund policy.

9. Engineering and Computer Science Undergraduate Students' donation to the University for the Engineering and Computer Science equipment fund (Document BG-2005-2-D7)

On March 2, 2005, the Executive of the Engineering and Computer Science Association (ECA) adopted a motion to broaden the definition of the Engineering and Computer Science equipment fund approved by the Board in 1987 and to update the composition of the committee established to determine the distribution and use of the donations collected, the whole as set out in Document BG-2005-2-D7. As a result, a motion was moved by Mr. Farrington and seconded by Mr. Wordsworth to approve those changes, and speaking privileges were granted to Mr. George Papadakis, the ECA President.

In the face of the confusion that arose further to the questions raised with respect to the proposed changes to the composition, at the suggestion of the Chair, the mover and the seconder of the motion agreed that it be withdrawn. While recognizing that this was an internal ECA matter, the Chair strongly urged Mr. Papadakis to bring this matter before the ECA Council and contact the Dean of Students to look into this before bringing this matter back to the Board.

10. Notice of motion regarding amendments to the By-Laws of Concordia University (Document BG-2005-2-D8)

Dr. Lowy mentioned that the By-Laws stipulate that Governors must be notified in writing of any proposed amendment to the By-Laws and that this constitutes the notice for the April 28 Board meeting.

11. Progress report from the Advisory Search Committee for a Dean of Arts and Science

Dr. Singer informed the Board that he was pleased with the interest, responses and feedback he had received further to the recent public meetings of the four short-listed candidates for the position of Dean of Arts and Science. The Advisory Search Committee will be meeting on March 21, and hopefully a consensus will be reached so that a recommendation can be submitted to the Board at its meeting of April 28.

12. Progress report from the Advisory Search Committee for a Dean of Fine Arts

Dr. Singer reported that the Advisory Search Committee had narrowed down the list from a pool of approximately forty applicants from across North America and elsewhere in the world to three or four short-listed candidates. Public meetings are scheduled to be held at the end of March.

Mr. Blais commented that process of having the short-listed candidates meet various members of the University constituencies seems to have been well received and suggested that this be integrated into the official policy.

13. Reports on Concordia's compliance with certain legal obligations

13.1 Report on compliance with fiscal requirements

Chief Financial Officer Larry English reported he was satisfied with the procedures followed for computing and remitting taxes withheld from employees and employers' contributions from December 1, 2004 to February 28, 2005 as well as for GST and QST claims from November 1, 2004 to January 31, 2005 and that the University had fully complied with its statutory fiscal obligations. A copy of his written report had been deposited with the Secretary of the Board of Governors.

13.2 Report on compliance with environmental legislation and health and safety regulations

Vice-President, Services Michael Di Grappa reported that the *Quarterly environmental health and safety report on due diligence*, dated March 2005, had been deposited with the Secretary of the Board of Governors.

He conveyed the highlights of the report, namely the significant improvements in the management of CSST claims resulting in a reduction of 1/3 in the numbers of claims accepted in 2004 compared to 2003, the receipt of two citations since the last report, the first requiring an emergency plan for the day care at Loyola and the second relating to burned out exit lights and blocked exits and corridors in the FC Smith Building, the usefulness of the chemical inventory bar code program developed by the Department of Chemistry and Biochemistry to assist researchers in maintaining their chemical inventories. With respect to the last item, Mr. Kruyt asked to obtain more information regarding the risks associated with research activities.

Mr. Di Grappa completed his report by informing Governors that an environmental policy had been drafted and will be submitted for approval to the President's Cabinet. This policy, together with a planned environmental audit, will form the basis for an environmental program.

14. Report of the President

Dr. Lowy informed the Board that the students had voted in favor of participating in the province-wide student strike on March 16 in protest of cuts to loans and bursaries and praised the CSU in the way it has conducted itself to ensure that demonstrations are peaceful and non-disruptive to ongoing activities.

With respect to the Barak situation, Dr. Lowy conveyed that Mr. Barak had been invited to speak at Concordia given that the appropriate security measures are in place. However, Mr. Barak declined the invitation at this time because of his own plans. Dr. Lowy pointed out that Concordia has been inaccurately perceived and unfairly characterized throughout this situation while being hopeful that this will be corrected in the long term.

The President mentioned that an appropriate size had been determined for the Mohawk sculpture which had been recently previewed at a ceremony attended by several dignitaries. He added that, with the help of Mr. Wener, an appropriate place to display the sculpture had been found on the east quadrangle of the Loyola campus, more precisely on the lawn west of the central building.

Dr. Lowy spoke of the many events that have and will take place associated with the end of his mandate, including several visits to alumni associations. He concluded his remarks by conveying that Concordia had experienced a successful semester with respect to athletics, proudly pointing out that the men's basketball team had won the Quebec championship and advanced to the national championship in Halifax.

15. Reports of the Vice-President

15.1 Provost and Vice-President, Academic Affairs

Dr. Singer reported that the academic planning process was proceeding on schedule. The proposed academic plan has been considered by the President's Cabinet, the Senate Committee on Academic Planning and Priorities and will be forwarded to the April Senate meeting, at which time it will probably be referred back to the Faculty Councils for discussion. Dr. Singer indicated that the plan maps out in a concrete way the academic future of Concordia and will eventually be forwarded to the Board for information purposes, most likely at its May meeting.

Dr. Singer completed his reporting by giving information on the upcoming trip to China which will constitute a great opportunity for bilateral cooperation with other universities and visits to alumni chapters.

15.2 Vice-President, Services

Mr. Di Grappa was pleased to inform the Board that the women's hockey team had won the Quebec championship finals. The men's basketball team won the Quebec title and will be playing for the Canadian championship this coming weekend in Halifax. He

added that Les Lawton, coach of the women's hockey team, and John Dore, coach of the men's basketball team, had both been named coach of the year by their respective peers.

15.3 Vice-President, External Relations and Secretary-General

Prof. Danis urged Governors to lobby their MNA or any cabinet minister they are acquainted with so that the government provide the funding necessary for the construction of the JMSB building. Governors commented on various ways how to best go about this.

15.4 Vice-President, Finance

Mr. English had nothing to report at this time since he had not received any update from the government regarding the funding formula.

15.5 Vice-President, Advancement and Alumni Affairs

Ms. Assayag had nothing to report at this time.

16. Correspondence

There was no correspondence to report.

17. Any other business

There was no other business to bring before the Open Session.

18. Date of next meeting

The next meeting will be held on Thursday, April 28, 2005, at 8 a.m., in Room AD 307, on the Loyola Campus.

19. Adjournment

The Open Session adjourned at 9:55 a.m.

Danielle Tessier
Secretary of the Board of Governors